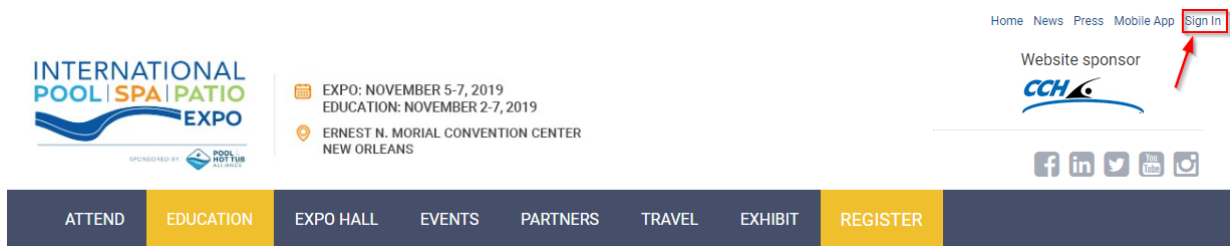


ACCESSING SESSION HANDOUTS:

Printed handouts will not be provided on-site, and wireless Internet will not be available in the classrooms. Please be sure to print/download these prior to the show. There will be no printers available onsite to print handouts. We will have QR codes available in the sessions to download the handouts to your mobile device.

1. You must be **registered** for the session in order to access handouts via your registration portal.
2. Visit www.poolspatio.com click on “**Sign In**” in the upper right-hand corner of the page.



3. Locate **Attendee Sign-in** and enter your **Last Name** and **RegID** and click on the **Sign in** button. (You can find your RegID in your registration e-mail confirmation or by contacting registration@poolspatio.com.)

Attendee Sign-in

Sign-in with the email address and password you created during the registration process

Email:

Password:

[Forgot your password?](#)

[Sign in](#)

Or, Sign-in by entering your last name and RegID (found on your registration confirmation email)

Last Name:

RegID:

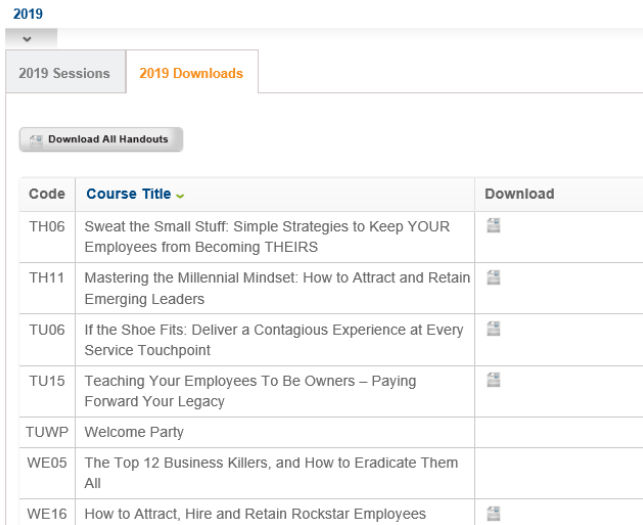
[Sign in](#)

4. Click on the **Education** icon








5. Under **Education: Current Year**, make sure **2019** is selected and click on the **2019 Downloads** tab.

Education: Current Year



The screenshot shows a web interface for the year 2019. At the top, there are two tabs: "2019 Sessions" and "2019 Downloads", with the latter being selected. Below the tabs is a button labeled "Download All Handouts". Underneath is a table with three columns: "Code", "Course Title", and "Download". The table lists several sessions, some with a download icon in the "Download" column and some without.

Code	Course Title	Download
TH06	Sweat the Small Stuff: Simple Strategies to Keep YOUR Employees from Becoming THEIRS	
TH11	Mastering the Millennial Mindset: How to Attract and Retain Emerging Leaders	
TU06	If the Shoe Fits: Deliver a Contagious Experience at Every Service Touchpoint	
TU15	Teaching Your Employees To Be Owners – Paying Forward Your Legacy	
TUWP	Welcome Party	
WE05	The Top 12 Business Killers, and How to Eradicate Them All	
WE16	How to Attract, Hire and Retain Rockstar Employees	

You will see all of the sessions that you have **registered to attend** on the **2019 Downloads** tab. (If you have not registered for the session, you will not be able to access the handout for the session.)

You will see the available handouts listed in the **Download** column. If there is no icon in the Download column, then no handouts were provided by the speaker.

6. You can then click on the grey **Handout Icon** in the **Download** Column to download an individual handout or click on the **Download All Handouts** button. (If you click on the **Download All Handouts** button, a pop-up window will then ask you if you want to open or save the files.)

Please note: GENESIS® classes within the PSP Expo Conference Program **will NOT include handouts** due to proprietary information presented. However, all speaker contact information is available from the speaker as well as through GENESIS®. Please review the GENESIS® catalog or visit them online at www.genesis3.com for speaker details.

Need Assistance?

Contact Michelle Rohmer at michelle.rohmer@informa.com